



LOS ANGELES COMMUNITY COLLEGE DISTRICT

Bench Contract Request for Resource

IMPORTANT NOTE: THIS POSTING IS INTENDED FOR PRE-QUALIFIED PROFESSIONAL SERVICES FIRMS; DIRECT CANDIDATE RESPONSES WILL NOT BE ACCEPTED. IN THE EVENT THAT A CANDIDATE APPEARS IN MORE THAN ONE FIRM SUBMISSION, THAT CANDIDATE RESUME SHALL BE DISCARDED FOR ALL INSTANCES IN WHICH IT APPEARS.

Posting: 033
Position Title: BIM IT Specialist

Type: DISTRICT-WIDE
Initiated by: Program-Led
Post Date: September 29, 2011
Due Date: October 11, 2011
Short list post: October 14, 2011
Interviews: October 18, (8:00 am – 1:30 PM)
Number of positions: 1
Anticipated Start: October 24 - 28, 2011
Anticipated End Date: January 31, 2012

Instructions:

- Review the Duty Statement.
- Use the Resume template provided on the website http://www.build-laccd.org/doing_business.html.
- Do not cut-and-paste the duty statement on this posting on resumes.
- Only the most recent, last, and best three assignments are necessary.
- Ensure that the resumes fulfill the minimum requirements.
- Email electronic resumes to CMRFQ@build-laccd.org by the due date specified above.
- Do not contact District personnel or campus staff regarding this request.
- If a resume appears in more than one team, all versions will be discarded.
- All team members are encouraged to participate and submit resumes directly to Build-LACCD, however, it is required that a copy of the submission be provided to the Project Manager.

Duty Statement:

- BIM Software installs and configurations (Bentley Navigator and i-model / Autodesk Revit and NavisWorks / AutoCAD MEP and Civil, etc.)
- Provides windows server systems architecture, administration, installation, problem isolation and resolution within a global environment
- Administration of the corporate Active Directory Forests and Domains
- Administration of the DNS, DHCP and WINS environment
- Architecture and administration of Windows Servers and remote virtual instances
- Maintain up-to-date documentation of IT procedures, system configuration standards, maintenance and upgrades
- Provide support
- Configuration, management, monitoring, maintenance and troubleshooting of corporate servers running Windows 2003/2008 server operating systems.



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- Primary management and maintenance of all corporate servers running AD, DNS, DHCP
- Review and recommend AD design improvements
- Creating detailed documentation and diagrams of corporate IT environment
- Performing other duties as assigned

Skills

- Advanced knowledge of Administration including a working technical knowledge of Active Directory, TCP/IP, WINS, DNS, DHCP and Group Policy
- Successful experience in supporting a medium - large server environment (> 75 servers). This includes generation of metrics, automating administration, etc.
- Proven experience with virtualized environments including VMWare
- Working knowledge of LAN/WAN Technologies. Basic knowledge of LAN topology, switches, hubs and wiring
- Experience with Citrix is a plus
- Knowledge of HP hardware desired
- Excellent interpersonal and written communication and documentation skills; project management skills
- Demonstrated technical/analytical skills when resolving IT related issues in support of business needs
- Ability to work in a customer/business-focused, team-based matrix organization and to manage time, multiple priorities and projects is essential

Candidate must have the following experience:

- Caching Server Install, Bentley installation knowledge preferred
- Knowledge in configuring CADD/BIM Software in a production environment (i.e. configuration, profile, template development and troubleshooting)
- Working knowledge of .NET (3.5 or later) for interfacing with Autodesk Software API preferred (AutoCAD, Revit, Navisworks)
- 5-8 Years of Windows Server 2003/2008 experience
- Solid understanding of Windows infrastructure (AD, DNS, GPO, etc.)
- Knowledge of Virtualization
- Excellent fundamental problem solving and analytical skills
- Candidate will be required to maintain a high level of confidentiality
- Excellent oral and written communication skills
- Bachelor's Degree preferred or equivalent experience



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- Bachelor Degree in Computer Science, Engineering or other related technology discipline
- MCSE certification highly desired
- VMware experience and certification highly desired
- 5+ years administering medium to large Windows Server environments

Anticipated Billing Range: \$70 - \$100