



Los Angeles Community Colleges

City • East • Harbor • Mission • Pierce • Southwest • Trade-Technical • Valley • West
Administrative Offices • Dr. Marshall Drummond, Chancellor

ADVERTISING REQUEST FORM

DATE: January 16, 2009

TO: Maggie_Castaneda@dailyjournal.com
Daily Journal Corporation/California Newspaper Service Bureau
FAX: 800-474-9444 PHONE: 213-229-5317

FROM: Gerald Greene
Build-LACCD Proposition A/AA Bond Program Managers
Phone: 213-248-8858 Fax: (213) 996-2534

TOTAL PAGES INCLUDING THIS SHEET:

Re: Notice to Contractors (BID)

Project Number/Name: 30D.5095.05 / OCIP Insurance Brokerage Services

College: District Wide

Create using the Sub-Account AdTech log-on Bill LACC/LACCD-Build Account: 125905

(If this order is written with Internal AdTech then use the sub-account to "create" the ad and then "bill to" the lead account)

134527 LACC/BUILD-LACCD 01C-CITY

- _____ 134528 LACC/BUILD-LACCD 21N-CITY NE CAMPUS
- _____ 134529 LACC/BUILD-LACCD 02E-EAST
- _____ 134530 LACC/BUILD-LACCD 22G-EAST-SOUTH GATE
- _____ 134531 LACC/BUILD-LACCD 03H-HARBOR
- _____ 134532 LACC/BUILD-LACCD 04M-MISSION
- _____ 134533 LACC/BUILD-LACCD 05P-PIERCE
- _____ 134534 LACC/BUILD-LACCD 06S-SOUTHWEST
- _____ 134535 LACC/BUILD-LACCD 07T-TRADE-TECH
- _____ 134536 LACC/BUILD-LACCD 08V-VALLEY
- _____ 134537 LACC/BUILD-LACCD 09W-WEST
- XXXXX 134538 LACC/BUILD-LACCD 10D-DISTRICT WIDE

Please publish the attached Notice to Contractors in the publications indicated:

Publish Copy A Twice in the official publication listed :



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Los Angeles Daily Journal 1/20/09

Los Angeles Daily Journal 1/27/09

And Copy B in the outreach newspapers below ASAP before date: 2/4/09

Eastside Sun (23900)

Southwest Wave (70100)

Armenian Observer (5890)

California Examiner – Pilipino (10074)

La Opinion (36000)

Chinese Daily News (98620)

The Korea Times (82585)

Los Angeles Sentinel (40180)

Hoy (31139)



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Copy A publish in Los Angeles Daily Journal:

REQUEST FOR PROPOSALS

**OCIP INSURANCE BROKER SERVICES
30D.5095.05**

The Los Angeles Community College District (District), Offices of Facilities Planning and Development and General Counsel on behalf of the Board of Trustees is seeking to identify a qualified Prime/Sub Consultant(s) Team to serve as their Insurance Broker with regard to an Owner Controlled Insurance Program (OCIP). The OCIP Insurance Broker(s) will provide the District with administration and safety staffing during the course of the Proposition A/AA and Measure J Bond Programs construction.

There will be a **Mandatory** Pre- Submittal Conference regarding OCIP Insurance Broker Services on **February 5, 2009 at 10:00 AM**, at Build-LACCD 915 Wilshire Blvd., Suite 810 Los Angeles, California 90017. (Parking will not be provided)

RFP's must be requested in writing, please direct request to Gerald Greene, Sr. Contracts Manager at Gerald.Greene@build-laccd.org or via FAX: 213-996-2534. For general questions please call Gerald Greene at 213-248-8858.

Questions concerning this RFP must be in writing and may be submitted via e-mail (preferred) or by fax not later than February 18, 2009 5:00 P.M. Please direct the questions to Gerald Greene, Sr. Contracts Manager as follows:

Gerald.Greene@build-laccd.org or via FAX: 213-996-2534

After the questions deadline, all questions and answers will be summarized and posted to the District's website following this RFP posting.

Proposals must be received not later than February 26, 2009 5:00 at the Build-LACCD office, 915 Wilshire Blvd., Ste. 810, Los Angeles, CA 90017.



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Copy B publish in the Outreach Newspapers:

A Professional Services Opportunity With Build-LACCD

The Los Angeles Community Colleges have embarked on an extensive building program funded by Proposition A/AA/Measure J to address much-needed campus improvements for educational and support facilities for its nine community colleges. For future Proposal opportunities please visit the website www.build-laccd.org under "Contracting and Bidding Site" then click "Current Professional Services Opportunities":

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