

ARCHITECTURAL / ENGINEERING BULLETIN**Date: June 14, 2021****Bulletin No. 2021-002****Bulletin Title: Initial DSA Submission of Construction Drawings****Bulletin Contact: Carey Demas (323) 980-2610 | carey.demas@build-laccd.org****Initial DSA Construction Drawing Submission**

The Design Professional of Record (Architect/Engineer) will schedule and prepare for a pre-application meeting between 100% Design Development and 50% Construction Document Milestones of the project by submitting the DSA-93 form; and only after the DSA Liaison Manager and Regional Program Team (RPT) reviews and approves it.

Before submittal of the project's construction documents (with all applicable DSA forms) via BlueBeam – it shall be first presented to the RPT for completeness.

Addenda/Revisions

After drawings and specifications have been approved and stamped by DSA – and before a contract for construction has been awarded – changes to the plans and specifications may only be made by Addenda or by issuing a Revision to the construction documents (DSA Submittal). Addenda and Revisions drawings must be signed by the Design Professional of Record and approved by DSA.

- Before submittal of the Revision set to DSA, all construction documents must first be reviewed by the RPT for completeness and coordination purposes. Significant revisions to the construction documents may result in a DSA request for the submittal of a new and separate application.